

**WALNUT CREEK RACQUET CLUB  
BOARD MEETING – DECEMBER 10, 2013  
Sterling Fairholm's Office**

Meeting Attendees: Sterling, Tammie, Kranthi (KK), Tim, Craig, Glenn, Janet, Lynne and Deanna

Absent: Pam, Cameron, Tammy, Shari, Cory and Brett

- 1) **REVIEW OF PREVIOUS MINUTES** – September meeting minutes – Approved.
- 2) **TREASURER'S REPORT**
  - a) Tammie will transfer funds from the Mixed League from PayPal to the regular accounts
- 3) **MEMBERSHIP** - no update
  - a) Board approved 2 hours of web maintenance as requested by Shari
  - b) Some pages need to be updated: Fee structure and number of new members
  - c) Board is considering updating the website; the two systems, Membership and Leagues are written in different formats.
    - i) A separate meeting will be held to determine preliminary requirements for website
- 4) **USTA UPDATE**
  - a) Sterling will take over the USTA Coordinator role.
  - b) Northgate Port-a-Potty needs a new lock
  - c) Captains meeting for 40+ and 55+ will be held between now and Christmas; possibly 12/19 or 12/23
  - d) For teams that start in 2014, USTA NorCal will be charging a team fee at Districts and Sectionals. Fee will be \$90 for teams playing 3 lines, \$150 for teams playing 5 lines.
    - (1) Sterling proposed that WCRC pay for the team fee.
    - (2) Proposal and fee were approved by the WCRC Board
- 5) **NEWSLETTER REPORT**
  - a) Tim has volunteered to be WCRC's Club photographer
- 6) **FALL MIXED**
  - a) Participant gift will be a long sleeve t-shirt
  - b) Winners gift will be a fleece blanket
- 7) **WINTER DOUBLES**
  - a) League will begin on 12/15
  - b) Tammie will send Lynne form
- 8) **WEBSITE REPORT** - no update
- 9) **NEW ITEMS**
  - a) **New Positions**
    - i) Sterling has stepped down from the President role and will take the role of Vice President. Sterling will also take the role of USTA Coordinator
    - ii) Craig will take on the role of President
    - iii) Tim will take on the role of Club Photographer
      - (1) All roles were approved by the WCRC Board

- b) **Tom Breza Memorial fund** - as mentioned in the December newsletter, a Memorial fund was established in Tom's memory. Tom was a past president of WCRC. The funds will be distributed periodically for disadvantaged youth.
  - i) LifeTime Tennis has agreed to donate \$500/year
  - ii) WCRC Board proposed to also donate \$500/year.
    - (1) The WCRC Board approved this donation.
- c) **2014 WCRC Calendar**
  - i) Calendar was approved by the WCRC Board. Sterling will present to LifeTime Tennis
- d) **Tournament Food**
  - i) Too much food was purchased for the Summer Singles weekend. Board will scale back for future events and also will consider the type of food purchased. Food such as sandwiches would be easier for players to consume.
  - ii) Placement of food table needs to be reconsidered or food tables need to be watched so that the public/skateboarders don't disturb it.
- e) **Concrete Project**
  - i) The City of Walnut Creek will be re-paving the area underneath the picnic benches just outside of Court 4.
  - ii) The WCRC Board has voted and approved to also have a cement area in front of Court 1 and help fund the work. Funds will come from WCRC savings/reserve funds. The Board would like to add some concrete picnic benches to the area, too. The two projects will start in Spring 2014.
- f) **Miscellaneous**
  - (1) Bench on Court #2 is broken and will need to be replaced - Sterling to shop for one.
  - (2) Awnings - some are torn - Tammie will ask Michelle Gold if she would/could mend/fix them.